



**MAINE WASTEWATER OPERATOR CERTIFICATION PROGRAM  
c/o NEIW PCC-JETCC**

**Upgrade Request Form**

*All requests for upgrade are reviewed and approved by Maine DEP*

Operator Name: \_\_\_\_\_ Cert # \_\_\_\_\_

Facility: \_\_\_\_\_ Plant Grade: \_\_\_\_\_

- There is \$125 fee required for each upgrade request.
- Operator must hold an active Maine Wastewater Operator certificate.

**GRADE 2 UPGRADE:**

Date the operator passed the Biological Grade 1 exam: \_\_\_\_\_

How long has operator been employed in a wastewater treatment plant? \_\_\_\_\_

**PROVISIONAL EXAM UPGRADE (GRADES 3-5):**

Current Grade: \_\_\_\_\_ Grade Requested: \_\_\_\_\_

Provisional Grade Passed: \_\_\_\_\_ Date Provisional Exam was passed: \_\_\_\_\_

1. Provide years of wastewater experience and plant grade(s): \_\_\_\_\_  
\_\_\_\_\_
2. Indicate operator's highest level of education: \_\_\_\_\_
3. Description of operational duties performed by operator (*attach a separate sheet if you need more space*):

Supervisor requesting upgrade: \_\_\_\_\_

Supervisor Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

**Submit request form with \$125 upgrade fee to NEIW PCC/JETCC. All requests sent through NEIW PCC/JETCC will be forwarded to Maine DEP and tracked for final response.**

NEIW PCC/JETCC  
584 Main Street  
South Portland, ME 04106  
Email: [certification@neiw-pcc-jetcc.org](mailto:certification@neiw-pcc-jetcc.org)  
P: 207-253-8020; F: 207-771-9020