

**Commonwealth of Massachusetts
Department of Environmental Protection**

Title 5 Soil Evaluator and System Inspector
REQUEST FOR TRAINING CONTACT HOURS (TCH) EVALUATION

Instructions: (TO BE COMPLETED BY TRAINING PROVIDERS ONLY - not attendees)

- Include the following attachments:
 1. Example of completion form or documentation for course.
 2. Course outline.
 3. List of instructional materials used in course.
 4. Name, address, and background of course instructor.
- Email application and attachments to title5@neiwpc.org

**Please complete all applicable sections on this form and attach all required materials.
The Board will not consider incomplete requests.**

Name or Association of Training Provider					
Address					Daytime Phone Number
Street	Town/City	State	Zip	Email	
Name of Person Requesting TCHs (Please note, request MUST be from Training Provider)					
Course or Conference Date(s) and Location:					
Course or Conference Title:					
Will this be a recurring course? (i.e., same content, agenda and speakers, but offered periodically)					
What type of hours are requested (SE, SI or both) and how does this relate to Title 5 SE or SI? (refer to 2nd page)					
Lecture/Classroom hours	Hands on lab hours	Field trip hours	Exhibit/Other hours (explain)		
How is attendance monitored or verified?					
How is a completed program certified? (Pass/Fail, Certificate, Other)					
For Official Use Only					
Date Approved	Date Rec'd	Approval Yes/No	Status and Comments	SE/SI/Both	Certification Number

Excerpts from 310 CMR 15.000:THE STATE ENVIRONMENTAL CODE, TITLE 5

15.017(8): Approval of Soil Evaluators

(8) Beginning in 2010, at the time of filing a second renewal application in accordance with 314 CMR 15.017(7), a Soil Evaluator shall demonstrate that he or she has earned ten Training Contact Hours in the previous three years that improve the Soil Evaluator's abilities in the following areas:

- (a) to safely and accurately conduct soil evaluations according to the requirements of 310 CMR 15.000;
- (b) the principles of on-site sewage treatment and disposal;
- (c) the geology and soils of Massachusetts;
- (d) soil profile descriptions;
- (e) to accurately estimate high groundwater elevations using soil morphology;
- (f) the methods of documenting site conditions; and
- (g) field training in soil evaluation and logging.

15.340(13): Approval of System Inspectors

(13) Beginning in 2010, at the time of filing a second renewal application in accordance with 314 CMR 15.340(12), a System Inspector shall demonstrate that he or she has earned ten Training Contact Hours in the previous three years that improve the System Inspector's abilities in the following areas:

- (a) the principles of on-site sewage treatment and disposal;
- (b) to safely and accurately conduct system inspections according to the requirements of 310 CMR 15.000;
- (c) to safely and accurately identify and locate systems;
- (d) to safely and accurately assess the condition and function of systems; and
- (e) to safely and accurately determine whether maintenance, including repair or replacement of system components, is necessary.