

Lake Champlain Basin Program – NEIWPCC Education and Outreach Steward – LCBP Resource Room

Hours: Up to 16 hours per week, including 2-3 weekend days per month; not to exceed 1000 hours in 12 months.

Duration: February – Late May 2023. There is a possibility that this position may be extended up to 40 hours per week from May – August 2023.

Background Information: NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. We engage and convene water quality professionals and other interested parties from New England and New York to collaborate on water, wastewater, and environmental science challenges across the regions, ecosystems, and areas of expertise.

Location of Job: Lake Champlain Basin Program Resource Room at ECHO, Leahy Center for Lake Champlain on the Burlington waterfront. Occasional travel to additional LCBP events may be requested. This position is not eligible for telework.

Compensation and Benefits: The steward will be paid hourly at a rate to be determined based on the experience of the selected candidate. Benefits are not provided with the exception of social security, unemployment and workers compensation insurance, sick leave as determined by the state of Vermont, and the elective deferral portion of the 403(b) plan.

Job Description: This position will work with the LCBP's Resource Room team located at ECHO Leahy Center for Lake Champlain and will discuss a variety of watershed issues with children, K-12 students, and adults in a positive, friendly manner. The steward will provide visitors with resources to help them engage in lake or watershed management actions or change personal or neighborhood behaviors to benefit the watershed. The ability to interact positively with the public, including children, in a friendly, professional manner in the LCBP Resource Room is required. On-site training will be provided.

If work continues beyond May, the outreach steward will assist in staffing LCBP and watershed partner events throughout the watershed, with a focus in the Vermont portion of the Champlain basin. Transporting and setting up exhibits and materials for public programs will be required. Some materials weigh up to 20 pounds.

Skills/Interests Needed

- Coursework or demonstrated interest in and knowledge of Lake Champlain and watershed issues covered in the [2021 State of the Lake](#) report.
- Creativity with strong communication skills and a background in water quality or related sciences.
- Strong writing skills and attention to detail.
- Computer skills and experience with the following applications:
 - Microsoft Office 365 platform, mainly Word and Excel, Teams and SharePoint.
- Ability to interact positively with the public in the LCBP Resource Room and at occasional informal LCBP outreach events
- Photography skills, flexibility in working with different staff members on various assignments, and a willingness to learn more about Lake Champlain and watershed science are a plus.
- Ability to work independently, reliability and punctuality are required.
- Completion of at least sophomore year of college or equivalent life experience recommended. Recent graduates and other adults seeking seasonal work are also encouraged to apply.
- Valid driver's license and access to reliable transportation required.
- COVID-19 vaccination required.

Additional Information: Activities will be contingent on state directives relative to the coronavirus pandemic and NEIWPC's COVID-19 Vaccination Policy.

For more information about the Lake Champlain Basin Program, visit www.lcbp.org. For more information about NEIWPC, visit www.neiwpc.org.