

Title 5 Renewal Fact Sheet

Certification as an approved Title 5 System Inspector (SI) or Soil Evaluator (SE) is valid for three years. Renewal requirements for these approvals are based upon the date of initial approval. For the first renewal (3 years from the date of initial approval), no training contact hours (TCHs) are required. At the time of the filing of a subsequent (2nd, 3rd, etc.) renewal application (6 years, 9 years, etc. from the date of initial approval), proof of having obtained ten (10) approved TCHs *during the previous three years* must be provided. Please see the chart below for renewal schedule:

Initial Approval	First Renewal No TCHs required	Second Renewal 10 TCHs required	Third Renewal 10 TCHs required	Fourth Renewal 10 TCHs required
Prior to 2005	2007	2010	2013	2016
2005	2008	2011	2014	2017
2006	2009	2012	2015	2018
2007	2010	2013	2016	2019
2008	2011	2014	2017	2020
2009	2012	2015	2018	2021
2010	2013	2016	2019	2022
2011	2014	2017	2020	2023
2012	2015	2018	2021	2024
2013	2016	2019	2022	2025
2014	2017	2020	2023	2026
2015	2018	2021	2024	2027
2016	2019	2022	2025	2028
2017	2020	2023	2026	2029
2018	2021	2024	2027	2030

TCHs = Training Contact Hours

PLEASE NOTE – Those individuals who would like to maintain their Title 5 approval, *but are not active in the field* can switch to INACTIVE status. SIs and SEs with INACTIVE status are not required to obtain TCHs; however, they must still pay the \$100 renewal fee and return the completed renewal form. **It is important to note that those switching to INACTIVE status CANNOT conduct Title 5 system inspections or soil evaluations.** A SI or SE with INACTIVE status can change their status to ACTIVE (and return to conducting Title 5 system inspections or soil evaluations) by submitting evidence of having obtained 10 approved training contact hours *within the same calendar year*, completing a change of status form, and paying a \$25 administrative fee.

Relevant Web Pages

NEIWPCC Title 5 Certification Overview: <http://neiwpc.org/our-programs/wastewater/mass-title-5/>

Listings of Approved Title 5 Training Classes: <http://neiwpc.org/our-programs/wastewater/mass-title-5/approved-title-5-tch-courses/>

Listings of Approved System Inspectors and Soil Evaluators: <http://neiwpc.org/our-programs/wastewater/mass-title-5/listings-of-approved-system-inspectors-and-soil-evaluators/>

For additional information, please contact:

NEIWPCC Certification Hotline
(978) 323-7929, ext. 105
Title5@neiwpc.org