

Lake Champlain Basin Program - NEIWPCC Education and Outreach Steward – Paid Hourly Position

Hours: up to 40 hours per week; not to exceed 1000 hours in 12 months

Duration: Mid-May – September 1, 2020

Background Information: NEIWPCC is a regional commission that helps the states of the Northeast preserve and advance water quality. We engage and convene water quality professionals and other interested parties from New England and New York to collaborate on water, wastewater, and environmental science challenges across the regions, ecosystems, and areas of expertise.

Location of Job: Lake Champlain Basin Program offices, 54 West Shore Rd., Grand Isle, VT. Time may be spent covering events off-site in Vermont, New York, or Québec, or staffing the Lake Champlain Basin Program Resource Room at ECHO, Leahy Center for Lake Champlain on the Burlington waterfront. Candidate must have their own means of reliable transportation.

Compensation and Benefits: The steward will be paid hourly at a rate to be determined based on the experience of the chosen candidate. Benefits are not provided with the exception of social security, unemployment, workers compensation insurance, sick leave as determined by the state of Vermont, and the elective salary deferral portion of the 403(b) plan.

Job Description: The Lake Champlain Basin Program (LCBP) is looking for a creative steward with strong communication skills and a background in water quality or related sciences to work with the LCBP's Education and Outreach Coordinator on a variety of projects. Valid driver's license required as work will occur throughout the watershed. The Outreach Steward will expand outreach programming to State parks, summer camps, lake and river events, upper reaches of the watershed and downtown locations to answer questions about Lake Champlain and offer opportunities for citizen action. The LCBP Outreach Steward should be able to discuss a variety of watershed issues with the public and provide resources for getting involved or changing behavior to benefit the watershed.

Tasks include:

- Staffing LCBP outreach events, including some weekend or night events. Transporting and setting up exhibits and materials for public programs will be required. Some materials weigh up to 20 pounds.
- Providing coverage in the LCBP Resource Room within ECHO, Leahy Center for Lake Champlain
- Assisting LCBP staff with meetings, workshops, print material preparation, website content development and other tasks as needed.

Skills/Interests Needed

- Coursework or passionate interest in and knowledge of Lake Champlain and watershed issues covered in the *2018 State of the Lake* report.
- Strong writing and editing skills and attention to detail.
- Ability to work independently.
- Strong computer skills and experience with the following applications:
 - Microsoft Office, mainly Word and Excel
 - Familiarity with Adobe Creative Suite or website maintenance helpful
- Ability to interact positively with the public at informal outreach events and in the LCBP Resource Room.
- Photography skills, flexibility in working with different staff members on various assignments, and a willingness to learn more about Lake Champlain and watershed science are a plus.
- Reliability and punctuality.

- Junior/senior college undergraduate or equivalent experience recommended. Recent graduates and other adults seeking seasonal work are also encouraged to apply.

For more information about the Lake Champlain Basin Program, visit www.lcbp.org. For more information about New England Interstate Water Pollution Control Commission, visit www.neiwpcc.org.