Commonwealth of Massachusetts  
Department of Environmental Protection  

Title 5 Soil Evaluator and System Inspector  
REQUEST FOR TRAINING CONTACT HOURS (TCH) EVALUATION

Instructions: (TO BE COMPLETED BY TRAINING PROVIDERS ONLY - Not attendees)  
- Type or print clearly in ink only.  
- Include the following attachments:  
  1. Example of completion form or documentation for course.  
  2. Course outline.  
  3. List of instructional materials used in course.  
  4. Name, address, and background of course instructor.  
- Mail application and attachments to:  
  NEIWPCC  
  650 Suffolk St., Suite 410  
  Lowell, MA 01854  
  Att: Title 5 TCH

**PLEASE COMPLETE ALL APPLICABLE SECTIONS ON THIS FORM AND ATTACH ALL REQUIRED MATERIALS.**  
The Board will not consider incomplete requests.

Name or Association of Training Provider

<table>
<thead>
<tr>
<th>Address</th>
<th>Daytime Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street</td>
<td>Town/City</td>
</tr>
</tbody>
</table>

Name of Person Requesting TCHs  (Please note, request MUST be from Training Provider)

Course or Conference Date(s) and Location:

Course or Conference Title:

Will this be a recurring course?  (i.e., same content, agenda and speakers, but offered periodically)

What type of hours are requested (SE, SI or both) and how does this relate to Title 5 SE or SI?  (refer to 2nd page)

<table>
<thead>
<tr>
<th>Lecture/Classroom hours</th>
<th>Hands on lab hours</th>
<th>Field trip hours</th>
<th>Exhibit/Other hours (explain)</th>
</tr>
</thead>
</table>

How is attendance monitored or verified?

How is a completed program certified?  (Pass/Fail, Certificate, Other)

For Official Use Only

<table>
<thead>
<tr>
<th>Date Approved</th>
<th>Date Rec'd</th>
<th>Approval Yes/No</th>
<th>Status and Comments</th>
<th>SE/SI/Both</th>
<th>Certification Number</th>
</tr>
</thead>
</table>
Excerpts from 310 CMR 15.000: THE STATE ENVIRONMENTAL CODE, TITLE 5

15.017(8): Approval of Soil Evaluators

(8) Beginning in 2010, at the time of filing a second renewal application in accordance with 314 CMR 15.017(7), a Soil Evaluator shall demonstrate that he or she has earned ten Training Contact Hours in the previous three years that improve the Soil Evaluator’s abilities in the following areas:

(a) to safely and accurately conduct soil evaluations according to the requirements of 310 CMR 15.000;
(b) the principles of on-site sewage treatment and disposal;
(c) the geology and soils of Massachusetts;
(d) soil profile descriptions;
(e) to accurately estimate high groundwater elevations using soil morphology;
(f) the methods of documenting site conditions; and
(g) field training in soil evaluation and logging.

15.340(13): Approval of System Inspectors

(13) Beginning in 2010, at the time of filing a second renewal application in accordance with 314 CMR 15.340(12), a System Inspector shall demonstrate that he or she has earned ten Training Contact Hours in the previous three years that improve the System Inspector’s abilities in the following areas:

(a) the principles of on-site sewage treatment and disposal;
(b) to safety and accurately conduct system inspections according to the requirements of 310 CMR 15.000;
(c) to safely and accurately identify and locate systems;
(d) to safely and accurately assess the condition and function of systems; and
(e) to safely and accurately determine whether maintenance, including repair or replacement of system components, is necessary.