

the BIG move

Petroleum Storage Tank Environmental Assurance Fund
(PSTEAF) into
Advantage Regulatory Management (ARM)



Cheryl Yunt
KY UST Branch



What is PSTEAF

The **P**etroleum **S**torage **T**ank **E**nvironmental **A**ssurance **F**und was created in 1990 by the General Assembly in response to Federal legislation requiring UST owners and operators to demonstrate the ability to pay for corrective action and third-party coverage.

- Gave owners and operators the ability to use the fund to reimburse for corrective action costs instead of having to obtain expensive insurance coverage
- Fund availability encouraged timely corrective action
- Fund availability minimized disputes over responsibility



PSTEAF tracked payments using 97 Access database



ARM Database

Prior to the merge UST Branch worked in a oracle database

Central File

57546: Country Crossroads Market LLC (RETAIL- Retail Trade, Gasoline Stations (447)) 15969 KY 191, Helechawa, (Wolfe), KY 41332

Returned 38 Activities, 139 Documents

Category: Authorizations Type: [ALL] Document Title:

Program: UST Status: [ALL] Document Attribute:

Class: Claims and Payments Year: Currently Effective: ☐

HIDE FILTERS

Activities Filter Settings Documents [CREATE NEW](#)

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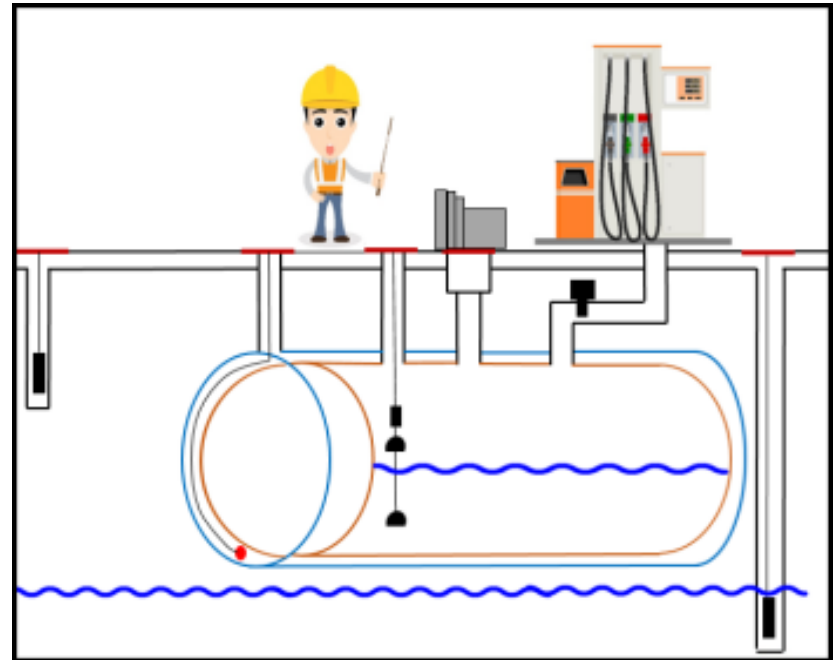
Program	Activity ID	Activity Type	Status
UST	CNP20180005	BEC-Oblig & Claim	Approval Issued - 8/13/2018 11:44:05 AM - Completed
Actions	Document	Creation Date	Checked Out To
...	Work Activity Log	08/13/2018	Checked Out Date
...	57546 BEC Injection SOW Wkht 8-13-18.xls	08/13/2018	Effective Date
...	105515 BEC Oblig In Situ Inj SOW 8/13/18	08/13/2018	
UST	CNP20180004	BEC-Oblig & Claim Not Directed	Claim Processed - 8/8/2018 12:07:07 PM - Completed
Actions	Document	Creation Date	Checked Out To
...	Work Activity Log	07/27/2018	Checked Out Date
...	BEC Drum Disp 4 drums S928 03-22-18.pdf	07/27/2018	Effective Date
...	105515 - BEC Oblig-Claim Drum Disp 7/27/18	08/1/2018	
...	57546 Claim 13 April Inv 8-30-18.rtf	08/8/2018	
UST	CNP20180003	BEC-Oblig & Claim Not Directed	Claim Processed - 8/8/2018 12:33:06 PM - Completed
Actions	Document	Creation Date	Checked Out To
...	Work Activity Log	06/27/2018	Checked Out Date
...	105515 - BEC Oblig-Claim EP Renewal 6/13/18	06/27/2018	Effective Date
...	57546 EP Renewal Claim 6-13-18.pdf	06/27/2018	



Fund merged with the UST Branch

Maintained both Access and ARM from 2008-2016

- Images in ARM
- Financial information in Access



ARM solved Access Issues

Access did not:

- 1.Link the obligations to the claim
- 2.Certified Labs could not link to obligations or claims;
Eligible Companies could not link to obligations.
- 3.Automatically calculate deductible balances
- 4.Allow communication between fund and CA staff
- 5.Create a claim invoice
- 6.Allow public access to electronic documents

Problem #1

Access did not link the obligations to the claim

- Obligations and claims were separate tables in Access

Obligations

Oblig Subform3

Application #: 104160

Ob #: 10	Staff Rec: \$175.00	Oblig Amt: \$175.00	Encroachment Permit for 1-15-14 bond # 61911535
Stat: 4	NonAllowable: \$0.00	Oblig Date: 08/27/2015	
Req Oblig: \$175.00	Date Compl: 08/07/2015		
Assigned:	Contractor: J & M		
LastAction: 08/07/2015		Comments ->	

Ob #: 11	Staff Rec: \$2,861.80	Oblig Amt: \$2,861.80	Fixed cost for G/W Monitoring 12/14/15 directive.
Stat: 4	NonAllowable: \$0.00	Oblig Date: 12/14/2015	
Req Oblig: \$2,861.80	Date Compl: 12/14/2015		
Assigned:	Contractor: J & M		
LastAction: 12/14/2015		Comments ->	

Claims

Req #:	Req Amt:	Req Date:	Stat:	Claim Type:	Reviewer	Review By	Assign Date:	Staff Compl:	Last Action:	Date Approve:	Recommend:
11	\$175.00	07/31/2015	4	Fixed Price	Buffin	10/28/2015		08/07/2015	08/07/2015	08/27/2015	\$175.00
12	\$8,206.70	11/13/2015	4	Fixed Price	Yunt		11/25/2015	12/01/2015	12/01/2015	12/23/2015	\$8,206.70
13	\$175.00	05/10/2016	20	Fixed Price		8/7/2016					\$0.00

Tot Adj:	ELevel:	ELev Re:	\$Verify:	Pay Amt:	Comments:	Contractor:
\$0.00	\$0.00	\$0.00	\$0.00	\$175.00	EP Renewal for 1/14/15-16 bond #61911535	J & M Monitoring Inc
\$0.00	\$0.00	\$0.00	\$0.00	\$8,206.70	Inter SI 3-31-15	J & M Monitoring Inc
\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	EP Renewal	J & M Monitoring Inc



Solution #1

In the ARM database obligations and claims are linked to ensure that each obligation has been paid

Obligation Summary

Filter

Settings

Total Records: 44

REFNO

Page 5 of 5

View Per Page: 10 All

41 - 44

Obligation #	Requested Ob. Amt.	Status	Eligible Company	Additional Obligation	Unobligated Amt.	Non-Allowable Amt.	Obligated Amt.	Eligible Labs	Comments
43.00	\$333.75	Approved	GeoScience Consultants Inc				\$333.75		Waste Water Disp
44.00	\$5,370.00	Pending Supervisor Approval	GeoScience Consultants Inc				\$5,370.00	Environmental Science Corp	5-15-18 CAMR - 1st event
45.00	\$5,370.00	Approved	GeoScience Consultants Inc				\$5,370.00	Environmental Science Corp	CAMR 2nd event 5-15-18
46.00	\$339.15	Approved	GeoScience Consultants Inc				\$339.15		Water Disposal - 87 gallons of purge water from monitoring wells on 11/15/17 (associated with 11/2/17 CAMR - 4th event done 11/13-14/17).

Claim Summary ▾

Filter ▾

Settings ▾

Total Records: 43

REFRESH

EXPORT

◀ Page 5 of 5 ▶

View Per Page - 10 All

41 - 43 of 43 results

Claim Req. #	Requested Amt.	Claim Type	Status	Eligible Company	Additional Costs	Disallowed Amt.	Claim Amt.	Amt. Recommended	Obligation #	Eligible Labs	Comments	Activity
40.00	\$333.75	Disp Water-Soil from excav	Approved	GeoScience Consultants Inc			\$333.75	\$333.75	43.00		08/23/17 75 gallons Waste Water Disposal	CNP20180001
41.00	\$5,361.60	CAMR – 4th event	Approved	GeoScience Consultants Inc			\$5,361.60	\$5,361.60	39.00	Environmental Science Corp	11-2-16 CAMR - 4th event	CNP20160011
42.00	\$339.15	Disp Water-Soil from excav	Approved	GeoScience Consultants Inc			\$339.15	\$339.15	46.00		Water Disposal - 87 gallons of purge water from monitoring wells on 11/15/17 (associated with 11-2-16 CAMR - 4th event done on 11/13-14/17)	CNP20180004

Problem #2

Access did not store all information for eligible companies and certified labs

- Certified Labs could not link to obligations or claims; Eligible Companies could not link to obligations
- An excel spreadsheet had to be maintained

Historic Cert #:	AI #	Eligible Approved	Eligible Expires	Company or Partnership	Address	City, State, Zip	Phone	Legally Authorized Representative	Professional Engineer	Professional Geologist
40	123612	11/7/2011	10/4/2019	SMR Environmental Services LLC	319 W. Broad St. Suite C PO Box 761	Central City KY 42330	270-754-3737	Ted Jessup Jason Anderson		Jason A Anderson #114355 (12/30/19) Ted Jessup #113076 (12/30/19)
99	123617	1/17/2012	7/9/2020	Soil Tech LLC	1225 Early Dr	Winchester KY 40391	859-744-7778	George Stamper Rodney Polly		Rodney Polly #113113 (12/30/2019)
140	68378	12/5/2011	12/19/2019	Southern KY Maintenance DBA Southern Environmental Services	4369 Louisville Road	Bowling Green, KY 42101	270-783-8151	Tommy Williams		Brad Milliman #114390 (12/30/19)



Solution #2

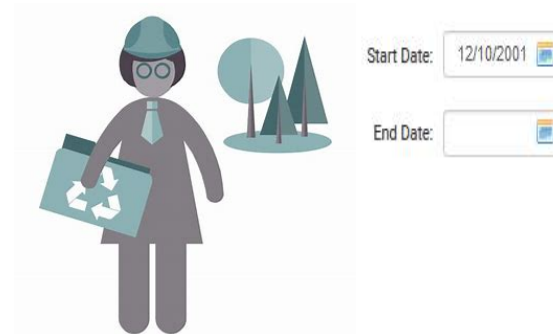
- Reimbursement requires that all companies and labs performing corrective action be certified by KY UST Branch
- In ARM, the eligible companies and certified labs can be linked to the application, obligations and claims for payment

Related Entity ▾

* Related Entity Type: Agency Interest ▾

* Related Entity: GeoScience Consultants Inc (11490) ▾

* Relationship: is a UST PSTeAF Eligible Company for ▾



Related Entity ▾

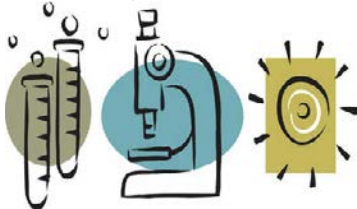
* Related Entity Type: Agency Interest ▾

* Related Entity: Environmental Science Corp (80213) ▾

* Relationship: is a UST PSTeAF Certified Laboratory for ▾

Start Date: 5/3/2016

End Date:




Solution #2 (continued)

Obligation Summary Filter Settings Total Records: 44 REFRESH

Page 5 of 5 View Per Page: 10 All 41 - 44

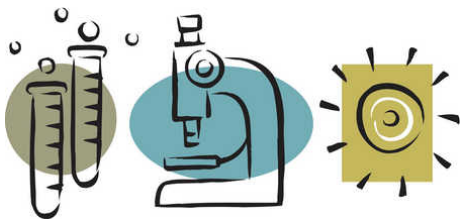
Obligation #	Requested Obl. Amt.	Status	Eligible Company	Additional Obligation	Unobligated Amt.	Non-Allowable Amt.	Obligated Amt.	Eligible Labs	Comments
43.00	\$333.75	Approved	GeoScience Consultants Inc				\$333.75		Waste Water Disposal
44.00	\$5,370.00	Pending Supervisor Approval	GeoScience Consultants Inc				\$5,370.00	Environmental Science Corp	5-15-18 CAMR - 1st event
45.00	\$5,370.00	Approved	GeoScience Consultants Inc				\$5,370.00	Environmental Science Corp	CAMR 2nd event 5-15-18
46.00	\$339.15	Approved	GeoScience Consultants Inc				\$339.15		Water Disposal - 87 gallons of purge water from monitoring wells on 11/15/17 (associated with 11/2/17 CAMR - 4th event done 11/13-14/17)



Claim Summary Filter Settings Total Records: 43 REFRESH EXPORT

Page 5 of 5 View Per Page: 10 All 41 - 43 of 43 results

Claim Req. #	Requested Amt.	Claim Type	Status	Eligible Company	Additional Costs	Disallowed Amt.	Claim Amt.	Amt. Recommended	Obligation #	Eligible Labs	Comments	Activity
40.00	\$333.75	Disp Water-Soil from excav	Approved	GeoScience Consultants Inc			\$333.75	\$333.75	43.00		06/23/17 75 gallons Waste Water Disposal	CNP20180001
41.00	\$5,361.60	CAMR - 4th event	Approved	GeoScience Consultants Inc			\$5,361.60	\$5,361.60	39.00	Environmental Science Corp	11-2-16 CAMR - 4th event	CNP20160011
42.00	\$339.15	Disp Water-Soil from excav	Approved	GeoScience Consultants Inc			\$339.15	\$339.15	46.00		Water Disposal - 87 gallons of purge water from monitoring wells on 11/15/17 (associated with 11-2-16 CAMR - 4th event done on 11/13-14/17)	CNP20180004



Problem #3

Access did not automatically calculate deductible balances

- Deductibles had to be manually calculated by fund staff

Application for Assistance Status

AFFIDAVIT INFO:VIEW ONLY....

Federal ID#:
File #: **000-0388** **06/16/2008**
Workman Oil Company
Diana Stepp (606) 464-36
PO Box 166
Beattyville KY 41311

CLAIM INFORMATION:
CLAIM No: **105481** **05/09/2013**
File# 0000388 Amt Req
Workman Oil Co - Warner Hall
% Shield Environmental Associates
948 Floyd Drive
Lexington KY 40505

FACILITY INFORMATION:
1004-119 Wolfe
Apple Mart #5011
Tanks Rem: Site Stat: Open
RELEASE DATE: 1/3/2013
CC: 1006 Mark F. Sweet
AFFILIATION: Shield Environmental Assoc

AI Number: 57515

REVIEW STATUS:
Status: 4
Rev Date: 05/09/2013
Assigned: 05/22/2013
Completed: 05/22/2013
Reviewer: Clark
Quarterly RPTG ArchBx 0
Rpt Date: Date
S GW OBS CLAIMS
0 0 **SUSPENDED** Phase UST Corrective Action

Deduct: \$12,500.00
Approved: 05/22/2013
Account: FRA
Rank: 43
Last Act: 05/22/2013
NFA Date: CLBL: No
PST Close: Third Pty: No

SUBROGATION INFO:
Potential: No Rec'd: See Comments

PRE-APPROVAL
Print Record
Ob Info
FAA Rpts
CC Hist

Current Company Shield Environmental Assoc
Cert Company
Shield Environmental Associat

CLAIM ACCOUNTING
Federal ID#: Envelope
Vendor ID: CC Env
1099: E Exp: CC Dstairs
Type: Total Oblig: \$39,043.40
Total Pymt: \$24,958.60
Ob. Balance: \$14,084.80
Pend Recom: \$0.00

Claim	Ob #	Stat	ObligRecAm	Oblig Amt	Date Compl	Oblig Date
105481	1	4	\$0.00	\$0.00	05/22/2013	05/22/201
105481	2	4	\$0.00	\$0.00	01/16/2014	01/16/201

Record: 1 of 13

Req #	Req Amt	Req Date	Stat	Recommend	Tot Adj	ELevel	ELev Re	\$Verify
1	\$395.00	07/11/2014	4	\$0.00	\$0.00	\$395.00	\$0.00	\$0.00
2	\$7,349.00	07/28/2014	4	\$0.00	\$0.00	\$7,349.00	\$0.00	\$0.00
3	\$232.00	08/13/2014	4	\$0.00	\$0.00	\$232.00	\$0.00	\$0.00

Record: 1 of 9

Solution #3

ARM calculates the deductible automatically

- Leaves less room for error

Claims Totals ▾

Total Amt. Obligated:	\$155,020.11	Total Eligible Amt:	\$844,979.89	Remaining Deductible to be Met:	\$0.00	Total Amt. Reimbursed:	\$144,280.11
Obligation Balance:	\$10,740.00	Total Deductible Paid:	\$12,500.00	Total Amt. Approved:	\$144,280.11		



Problem # 4

Access did not allow communication between fund staff and CA staff

- Because there was two databases to maintain, the fund staff was not using the work activity tasks and communication tools to the fullest capacity



Solution #4

The CA staff have the ability to assign work to the fund staff

- Work Activity Logs (WAL)

Work Activity Log - 56654 Speedy Mart #21 - ARM20100001

Agency Interest: 56654 Speedy Mart #21, Lebanon Junction | Activity: ARM20100001 | Activity Type: UST Corrective Action

Subject Item: [All]

Show Subject Items: ☒

Activity Priority: Medium

Display: All Tasks

ADD NEW RECORD EDIT ALL EDIT SELECTED Filter Settings Total Records: 110

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		Task	* Assigned To	Default Due Date	* Task ID	Start Date	Revised Due Date	Completed Date	Comments
<input type="checkbox"/>	<input type="checkbox"/>	Approved Report Technically Complete	Johnson, West		11971165		07/20/2018	05/10/2018	Rank 2: CAMR 4 of 4 Rec'd 4/20/2018
<input type="checkbox"/>	<input type="checkbox"/>	Reviewed PSTeAF CLaim	Baker, Christina		12005478			05/11/2018	Claim 39 - CAMR 3 of 4 Rec'd 1/26/2018 - APPROVED to - Two (?) MWEs not sampled
<input type="checkbox"/>	<input type="checkbox"/>	Reviewed PSTeAF CLaim	Baker, Christina		12005480			05/18/2018	Claim 41 - CAMR 4 of 4 Rec'd 4/20/2018 - APPROVED TC - Remand 100% reimbursement
<input type="checkbox"/>	<input type="checkbox"/>	Fixed Cost Directive Complete	Johnson, West		12005482		05/17/2018	06/08/2018	\$10,740.00 (\$5,370.00 per event- 2 events) CAMR Directive (?) semi-annual events



Solution #4 (continued)

CA staff can view the status of an application, obligation, or claim

Subject Item Details

57546: Country Crossroads Market LLC, Helechawa

Subject Item: PSTA0000000001	Category: PSTEAF Fund	Type: FRA	Designation: 105515
Description: HISTORICAL - FRA AFA# 105515 RECEIVED ON			

PSTEAF

AVAILABLE WINDOWS

PSTEAF App. Status: Approved	NFA Date:	Financial Category: 1	Deductible: \$500.00
Environmental Harm: 5			

Applicant Obligations Claims Comments

<input checked="" type="checkbox"/> Certificate of Eligibility/CORRE?	Method of Discovery: Removal	* Release Discovery Date: 1/7/2013	<input checked="" type="checkbox"/> Subrogation Agreement?
<input checked="" type="checkbox"/> Contract?	Third Party: No Third Party Claim	Date Contract Signed: 6/1/2012	Fees: 2050
* Applicant Type: Owner	Compliance Status: C-No Violations observed	Mileage: 160	

Release Type	
ADD NEW RECORD	Filter
Settings	Total Records: 2
REFRESH	EXPORT
* Release Type	
GAS Gasoline	
DSL Diesel	

Claims Totals

Total Amt. Obligated:	\$90,770.00	Total Eligible Amt:	\$909,230.00	Remaining Deductible to be Met:	\$0.00	Total Amt. Reimbursed:	\$89,343.00
Obligation Balance:	\$1,427.00	Total Deductible Paid:	\$500.00	Total Amt. Approved:	\$89,343.00		



Solution #4 (continued)

Obligation Summary ▾

Filter Settings Total Records: 15

REFRESH

Page 2 of 2

View Per Page - 10 All

11 - 15 of 15 results

Obligation #	Requested Ob. Amt.	Status	Eligible Company	Additional Obligation	Unobligated Amt.	Non-Allowable Amt.	Obligated Amt.	Eligible Loba	Comments	Activity	Reviewer	Date Approved
11.00	\$395.00	Approved	Shield Environmental Associates Inc				\$395.00		Off Site Access 5/11/17	CNP20170004	Baker, Christina	5/11/2017 11:46:00 AM
12.00	\$18,814.00	Approved	Shield Environmental Associates Inc				\$18,814.00	Environmental Science Corp	BEC - Inter SI 3/22/18	CNP20180002	Yunt, Cheryl	3/22/2018 4:29:49 PM
13.00	\$175.00	Denied	Shield Environmental Associates Inc		\$175.00		\$0.00		BEC - EP Renewal - Bond # 338SBHR4250 for 4/27/18 - 4/27/19 - submitted wrong bond renewal invoice for this site - see email response from eligible company.	CNP20180003		
14.00	\$928.00	Approved	Shield Environmental Associates Inc				\$928.00		BEC - Drum Disp - 3 drums 6/14/18 & 1 drum 6/8/18	CNP20180004		
15.00	\$1,427.00	Approved	Shield Environmental Associates Inc				\$1,427.00		BEC - In Situ Injection SOW 8/13/18	CNP20180005	Yunt, Cheryl	8/13/2018 11:43:54 AM

Claims Totals ▾

Total Amt. Obligated: \$90,770.00

Total Eligible Amt: \$909,230.00

Remaining Deductible to be Met: \$0.00

Total Amt. Reimbursed: \$89,343.00

Obligation Balance: \$1,427.00

Total Deductible Paid: \$500.00

Total Amt. Approved: \$89,343.00

Claim Summary ▾

Filter Settings Total Records: 13

REFRESH

Page 2 of 2

View Per Page - 10 All

11 - 13 of 13 results

Claim Num. #	Requested Amt.	Claim Type	Status	Eligible Company	Additional Costs	Disallowed Amt.	Claim Amt.	Amt. Recommended	Obligation #	Eligible Loba	Comments	Activity	Reviewer	Date Approved
11.00	\$175.00	EP Renewal	Denied	Shield Environmental Associates Inc		\$175.00	\$0.00	\$0.00	13.00		BEC - EP Renewal - Bond # 338SBHR4250 for 4/27/18 - 4/27/19 - denied due to submitted wrong bond renewal invoice for this site.	CNP20180003	Stoltz, Jill	
12.00	\$18,814.00	Inter Site Inv	Pending Supervisor Approval	Shield Environmental Associates Inc			\$18,814.00	\$18,814.00	12.00	Environmental Science Corp	BEC - Intermediate Site Investigation 3/22/18	CNP20180002	Stoltz, Jill	
13.00	\$928.00	Drum Disposal	Pending Supervisor Approval	Shield Environmental Associates Inc			\$928.00	\$928.00	14.00		BEC - Drum Disp - 3 drums 6/14/18 & 1 drum 6/8/18	CNP20180004	Stoltz, Jill	

Claims Totals ▾

Total Amt. Obligated: \$90,770.00

Total Eligible Amt: \$909,230.00

Remaining Deductible to be Met: \$0.00

Total Amt. Reimbursed: \$89,343.00

Obligation Balance: \$1,427.00

Total Deductible Paid: \$500.00

Total Amt. Approved: \$89,343.00



Problem #5

Access did not create a claim invoice

- Fund staff had to manually create an excel spreadsheet showing reimbursement amounts for each claim

INVOICE LISTING					
Michael Chambers – Crossroads					
SOTRA #3600 – AI #57546 – CLAIM #1					
INVOICE AND VENDOR	INVOICE AMOUNT	ADJUSTMENT ADDITIONS	ADJUSTMENT SUBTRACTIONS	AMOUNT REIMBURSED	ACTIVITIES PERFORMED
Tank removal	\$12,350.00	\$0.00	\$0.00	\$12,350.00	UST Removal
Mobilization	\$500.00	\$0.00	\$0.00	\$500.00	One-time mobilization charge
CAR	\$2,095.00	\$0.00	\$0.00	\$2,095.00	CAR
Piping	\$145.60	\$0.00	\$0.00	\$145.60	Piping removal
Disposal	\$133.65	\$0.00	\$0.00	\$133.65	Transport/disposal of drummed tank wastes
Transport	\$600.00	\$0.00	\$0.00	\$600.00	Transportation of tank contents
Disposal	\$24.75	\$0.00	\$0.00	\$24.75	Disposal of tank contents
Laboratory	\$800.00	\$0.00	\$0.00	\$800.00	BTEX
Laboratory	\$1,908.00	\$0.00	\$0.00	\$1,908.00	PAH
	\$18,557.00	\$0.00	\$0.00	\$18,557.00	TOTAL PAYMENT # 1
Eligible Company: Shield Environmental Associates					

Solution #5

ARM automatically generates an invoice approval letter that reflects the reimbursed amount based on the claim

Underground Storage Tank Branch
300 Sower Boulevard
Frankfort, KY 40601
<http://waste.ky.gov/ust>

DELAMORE PROPERTIES LLC
PO BOX 1836
RICHMOND KY 40476-1836

UST PSTEAF Claim Approval Invoice
Agenda Date: 08/23/2018
Claim #: 2
Claim Type: Site Check
Check Amount: \$15,898.50

Agency Interest Number (AI #): 58143
PSTEAF Application #: 105663
Jaxs Cool Convenience
84 Steve Warner Dr
Russell Springs, KY 42642, Russell County

Requested Amt:	\$13,786.00	Site Check 7/6/16
Additional Costs:	\$2,112.50	Mobilization of Equipment & Oversight Personnel
Disallowed Amount:	\$0.00	
Amount Recommended:	\$15,898.50	

Total Amt. Obligated: \$16,326.50
Obligation Balance: \$0.00
Remaining Deductible to be met: \$0.00
Total Amt. Reimbursed: \$16,326.50

If you have any questions regarding this receipt, please contact Cheryl Yunt on their direct line at 502-782-6483 or email at Cheryl.Yunt@ky.gov.

CLAIM RECEIVED DATE: 03/29/2018 **DATE CLAIM PROCESSED: 08/01/2018**
CLAIM REVIEWER SIGNATURE: **ACCOUNT: FRA**

Cheryl Yunt

DELAMORE PROPERTIES LLC
PO BOX 25
JAMESTOWN KY 42629



Problem #6

Access was not capable of storing electronic documents for public review

- Hard copies had to be maintained for open record request
- The fund had all images scanned by 2016; no hard copies are kept



Solution #6

ARM assists in the facilitation of open records requests for fund documents

- All documents received are uploaded into ARM for storage
- Documents can be uploaded to the web for viewing

Central File
56654: Speedy Mart #21 (RETAIL- Retail Trade, Gasoline Stations (447)) 6835 S Preston Hwy, Lebanon Junction, (Bullitt), KY 40150

Returned 99 Activities, 348 Documents

Category: Authorizations Type: [ALL] Document Title:
Program: UST Status: [ALL] Document Attribute:
Class: Claims and Payments Year: Currently Effective: ☐

HIDE FILTERS

Activities Filter Settings Documents CREATE NEW

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Program	Activity ID	Activity Type		
UST	CNP20180005	AFA-SOTRA		
Actions	Document	Creation Date	Checked Out To	Checked Out Date
...	Work Activity Log	07/11/2018		
...	56654 SOTRA AFA Contract.pdf	07/11/2018		
...	SOTRA AFA 7/10/18	07/11/2018		
...	56654 SOTRA AFA Email Def Rqst 7-11-18.pdf	07/11/2018		
...	2016_Dahl Property Holdings LLC Federal Tax Returns.pdf	07/17/2018		
...	2017_Dahl Property Holdings LLC, Federal Tax Returns.pdf	07/17/2018		
...	56654 SOTRA AFA Email Def Followup 7-17-18.pdf	07/17/2018		

Solution #6 (continued)

Example of web page to view documents

[HOME](#)

All time and date stamps displayed on this site are GMT -4, except time and date stamps recorded during standard time (GMT -5).

Powered by
ipswitch > MOVEit

Package from Perkins, Emily

[Trash](#) [Reply](#) [Reply All](#) [Forward](#) [Mark As Not New](#)

To: cheryl.yunt@ky.gov
From: Perkins, Emily at 7/18/2018 11:23:18 AM
Subject: Response to ORR example
Mailbox:
[My Mailboxes](#) > [Inbox](#)
Will Expire: in 90 days

Dear Ms. Yunt:

Enclosed please find a copy of the document you requested.

If you are new to using the FTP site, you will be prompted to setup a user name and temporary password along with being given a link to the FTP site. Upon clicking the link, you will be asked to supply your user name and password. After your initial login, you will be prompted to change your password. I recommend you to keep a record of this username and password for future use with Open Records login purposes. Your requested file(s) will upload after you supply your new password. Your files will be available for you to view and download for 30 calendar days prior to expiring. Please note if you do not view and download the data within that timeframe the data will be deleted.

Emily M. Perkins
Administrative Branch Manager
Records Management Branch
Division of Environmental Program Support
Department for Environmental Protection
300 Sower Blvd - 1st Floor SE #29
Frankfort, KY 40601
e-mail requests to: eec.kora@ky.gov

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Conclusion

ARM advantages:

- Obligation and claims are now linked to ensure that each obligation has been paid
- Better tracking of eligible companies and labs
- Automatically calculate deductibles
- The CA and fund staff have better communication
- Automatic generation of outgoing letters
- Public access to electronic files

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