

New England  
Interstate  
Water Pollution  
Control  
Commission

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## Samantha James

### *Business Operations Manager*

Samantha James joined NEIWPCC in 2016 as the Meeting and Events Planner where she managed NEIWPCC's conferences, Commission meetings, and staff events until transitioning into the role of Business Operations Manager in 2018.

Ms. James is responsible for NEIWPCC's operational and information-technology procedures, oversees and supports NEIWPCC's conferences and events, coordinates and plans Executive Committee and Commission Meetings, and provides direct support to the Executive Director. Samantha supervises the administrative support and events staff in the Business Operations Division.

Prior to joining NEIWPCC, Samantha worked for a Destination Management Company (DMC) in Boston, Mass.. She has an extensive background in hospitality, excel spreadsheets, and to-do lists.

#### **Education:**

B.S., Business Administration, Salem State University

#### **Membership:**

New England Society of Association Executives

